



Voluntary Action Arun & Chichester

VAAC Development / Support Team Referral

Please complete this form in as much detail as possible – once you have returned the form to the office admin@vaac.org.uk it will be discussed by the development / support team and assigned to the best person within the team to help you with your query, who will then contact you.

VCO New Referral / Query

Date received:

| | | | | | |
|---|--------------------|-------------------------|-----------------------|--------------|---------------|
| Where did you hear about us? | | | | | |
| Name: | | | | | |
| Organisation: | | | | | |
| E-mail: | | | Phone no: | | |
| Member of VAAC? YES / NO | | Address: | | | |
| Funding | Legal & Governance | Policies/ Procedures | Committee Support | HR | Health Checks |
| Project Development | Crisis Resolution | Startup | Strategy & Planning | Volunteering | |
| Please give brief details of the support you would like: | | | | | |
| Organisations annual turnover, please tick which one applies: micro = less than 10k small = 10k – 100k medium = 100k – 1 million large = 1 million plus | | | | | |
| Number of paid staff: | | | Number of Volunteers: | | |
| Previous support from | | | | | |

| | |
|--|--|
| VAAC only Referred to: Date completed: | <u>Please note</u> After receiving support from our Development Team, we will ask you to give feedback via Survey Monkey. This is the understanding on which our free service is offered. |
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Feedback link sent:

Follow up sent:

Received:

DATA PROTECTION

The data you have provided will be used to contact you for support and feedback. Your information will be added to our membership database and group support library.

Please note, your personal information will be held on our database and will not be passed on to any third party.

We contact all organisations regularly to make sure the data we hold is correct and to check that you are happy for us to keep your information on our database. If you would like your personal information removed from the database and group support library at any time, please let us know.