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## VACANCIES ADVERT

SPF IS CURRENTLY RECRUITING - DETAILS BELOW

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### **Sussex Prisoners' Families are recruiting:**

This is an exciting opportunity to join our small, dedicated, and energetic team which requires a high level of initiative and drive. We are looking for people with experience and knowledge of working with children, young people and families, with excellent communication skills and the confidence to build networks and develop relationships with professionals from a variety of settings, including social care, education, the criminal justice system and the community and voluntary sector. You will reach out to engage families experiencing the emotional, social and financial challenges of familial imprisonment, providing practical and emotional support through one to one and group working, liaising with prisons and community services.

You will take an active role in building a model of working with prisoners' families and we welcome applicants who have ideas, imagination and creativity. With the skills and expertise you already bring, we will provide training and support so you can fulfil this challenging role. We want you to be ambitious for families, the organisation and for yourself, and we will have high expectations of you.

We welcome applications from people with lived experience. We offer a package of travel and subsistence reimbursement, holidays, company pension scheme, flexible working, access to training and the opportunity to be part of a friendly, enthusiastic, and motivated team.

**Location:** These roles are based in Brighton but Sussex Prisoners' Families supports

flexible working including working from home.

**Family Services Manager:** As part of the Senior Leadership Team you will be responsible for managing and developing our community family support across Sussex, including one-to-one family support and group work. With families and stakeholders you will review, identify and design new models that respond to the needs of prisoners' families. You will manage the Community Outreach team and be the first point of response for families contacting us for support.

- Rate of pay: NJC SCP 26, £30,451 Full Time Equivalent
- 22.5 hours per week over 3 days (with occasional weekend and evening work).
- This role is funded to July 2023 (with an extension dependent upon funding)

**Community Outreach Worker.** There are two available posts. One covering **East Sussex** and one covering **Brighton & Hove/Mid Sussex**. You will provide individual and group support to families (children, young people and adults) experiencing the challenges of having a family member in prison, offering emotional support and practical advice. You will network and build relationships with community services, liaising with courts, prisons and criminal justice agencies.

- Rate of pay: NJC SCP 18, £24,982 Full Time Equivalent:
- 22.5 hours per week over 3 days (with occasional weekend and evening work).
- Both are short term contracts: The East Sussex role is funded until July 2023. The Brighton & Hove/Mid Sussex role is funded until January 2023. Extensions are dependent upon funding.

**How to apply:** By application form only, please do not send a CV.

**The deadline for applying to these roles is Sunday 28th November 2021.**

**Interviews will be either Tuesday 7<sup>th</sup> December or Wednesday 8<sup>th</sup> December in central Brighton.**

This post is subject to an enhanced DBS check.

For a role specification and application pack, please contact Denis Byrne at

[denis@sussexprisonersfamilies.org.uk](mailto:denis@sussexprisonersfamilies.org.uk)

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Previous contact with Sussex Prisoners' Families.

**Our mailing address is:**

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