

## **The Esther Project Lead**

*Outreach, Training, Networking*

**Line Manager:** Yada Manager

**Hours/Days:** 28 hours per week, flexible days (must include Monday & Tuesday)

**Wage:** £14.90 p/h

**Start date:** April 2022, subject to funding

**Location:** Yada Offices, Ferring

This post is open to female applicants only as being female is deemed to be a genuine occupational requirement under Schedule 9, Paragraph 1 of the Equality Act 2010.

Closing date for applications: midnight Monday 17th January 2022

Interviews: w/c 24th January 2022

### **Role and Responsibilities**

The Esther Project Lead is responsible for the development, implementation and running of The Esther Project, developing & delivering training and for the development of our network and partnership work.

Key responsibilities:

#### **Outreach: The Esther Project**

- Create and oversee strategy for development and implementation of The Esther Project
- Oversee outreach, initial contact, visits to service users and manage ongoing contact, ensuring data protection is adhered to
- Review risk assessments and safety plans for outreach
- Ensure all outreach materials and resources are up to date and available for staff and volunteers
- Manage referrals in and out of TEP
- Keep an up-to-date record of all visits on Lamplight, and any further actions needed
- Manage Monitoring and Evaluation of TEP
- Manage the journey of the service user through TEP
- Line management of three TEP Outreach Staff
- Assist in the training of all staff and volunteers for the outreach project
- Represent TEP on Sussex Police Sex Working Portfolio & Subgroup
- Manage representation at VAWG Forum and Beyond The Gaze

#### **Sexual Exploitation Work**

- Support outreach work with local Police

- Oversee mapping, recording & referring any online indicators of exploitation

### **Network, Training, Research & Learning**

- To lead the Yada team on developing and delivering training around supporting women in the sex industry
- To build and maintain strong connections with local services, especially in relation to TEP including Probation, Prison Services, Council, Police, homelessness, domestic Violence and substance misuse charities
- To keep up-to-date with research that is relevant to the field and allow this to inform practice of the Yada team

### **Other Duties**

- To attend monthly team meetings and be an active member in decision making for Yada's future
- To prepare TEP reports for quarterly Trustee meetings and fundraising feedback reports
- To support Operations role with maintaining and updating policies related to TEP
- To support Operations role with the recruitment and training of volunteers

### **Person Specification**

#### **Essential**

- Experience of working with women in the sex industry and/or vulnerable women such as within homelessness sector
- Experience of managing a team
- Excellent communication and listening skills
- Willingness and openness to learn
- Comfortable with change
- Ability to work independently and as part of a small team
- Ability to build strong relationships and partnerships
- Initiative to develop and try out new ideas
- Highly organised, able to manage workload unsupervised
- Developed sense of self-awareness and ability to work with different points of view
- Strong IT skills (Word, Excel, Database)
- Able to work within Yada's vision, mission and Christian ethos
- Full clean driving licence and own transport

#### **Desirable**

- Experience of working with safeguarding policies and procedures
- Experience of drop-in and or 1:1 case work
- Experience of maintaining clear boundaries, crisis management skills and ability to cope with stressful client based situations
- Experience of working within a trauma and gender informed approach

- Experience of conducting/recording online research
- An understanding of current issues around the sex industry and sexual exploitation
- Qualification in counselling, social work, nursing, mental health, probation and/or significant work/life experience
- Ability to work ad hoc evening (time in lieu/overtime given)
- Experience of using Google Drive

Please send a CV and cover letter, addressing the job description and person specification, to [helen@yadauk.org](mailto:helen@yadauk.org) by midnight on Monday 17th January 2022.